

### [How to Obtain a Certified Copy of a Marriage License](#)

Marriage records are public record and no identification is required to obtain certified copies. Marriage records from 1800 to present can be obtained at the Clermont County Probate Court, 2379 Clermont Center Drive, Batavia, Ohio, 45103 during normal business hours of 8:00 a.m. – 4:00 p.m., Monday – Friday. The cost is \$3.00 (cash or money order only, no personal checks) per certified copy.

To request a certified copy by mail; send a written request to:

Clermont County Probate Court  
2379 Clermont Center Drive  
Batavia, Ohio, 45103

Include the following:

- Full name of both applicants at the time the marriage license was issued.
- Month, date, and year of marriage.
- \$3.00 (cash or money order only, no personal checks) per certified copy.
- Self addressed stamped envelope so we can mail your certified copy to you.