

**IN THE COURT OF COMMON PLEAS, JUVENILE DIVISION  
CLERMONT COUNTY, OHIO**

**GENERAL INFORMATION REGARDING THE FILING OF A  
NOTICE OF INTENT TO RELOCATE**

- **There is no charge for filing a Notice of Intent to Relocate**
- **All portions of the attached Notice must be completed**
- **Incomplete Notices will not be accepted**
- **A Notice of Intent to Relocate must be completed for each case that you have**
- **The Court will send a copy of this Notice to the residential parent, non-residential parent or other party entitled to visitation rights. If there is a current court order prohibiting the other party from having your address, you must attach a copy of that order to this Notice.**
- **The Court will not conduct a hearing on this Notice of Intent to Relocate unless a Motion is filed by the other party.**

**COURT OF COMMON PLEAS  
JUVENILE DIVISION  
CLERMONT COUNTY, OHIO**

**NOTICE OF INTENT TO RELOCATE**

Pursuant to O.R.C. §3109.51(G)(1), this form may be used to file notice of the party's intent to relocate to a residence other than the last residence of the Court's record.

Case No. \_\_\_\_\_

Name(s) of Child/Children: \_\_\_\_\_

\_\_\_\_\_  
Name of the Party Relocating: \_\_\_\_\_

Please Print

**LAST RESIDENCE OF RECORD**

Street \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone \_\_\_\_\_

**INTENDED NEW RESIDENCE**

Street \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone \_\_\_\_\_  
Effective Date \_\_\_\_\_

**NAME OF CHILDREN**

**DOB**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**PARTY TO BE NOTIFIED**

Name \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip Code \_\_\_\_\_  
Telephone \_\_\_\_\_

This notice was submitted by \_\_\_\_\_ who hereby verifies that all of the information provided herein is true and accurate to the best of his/her knowledge and belief.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

**NOTICE TO RELOCATING PARTY**

If you are a residential parent, non-parent legal custodian or participate in a shared parenting plan and intend to move, a copy of this Notice of Intent to Relocate must be served on any person having parental or visitation rights.

The Court is required to serve this Notice upon any residential parent, non-residential parent or other party entitled to visitation unless an order prohibiting such notification has been issued by a court. If such an order has been issued, it MUST be attached to this Notice and you MUST check the appropriate box in the INSTRUCTIONS TO THE CLERK section of this Notice.

**NOTICE TO RESIDENTIAL, NON-RESIDENTIAL PARENT  
OR OTHER PARTY ENTITLED TO VISTATION RIGHTS**

The Ohio Revised Code requires the Court to notify you with this Notice. The law does not require the Court to hold a hearing regarding this notice unless you file a motion for a hearing.

**INSTRUCTIONS TO THE CLERK**

Please serve a copy of this Notice of Intent to Relocate upon the residential parent, non-residential (non-custodial) parent or other party entitled to visitation rights identified herein by ordinary mail.

- A court order which prohibits the forwarding of the Notice to the non-residential parent is attached. **DO NOT SEND THIS NOTICE TO THE NON-RESIDENTIAL PARENT IDENTIFIED IN THE ATTACHED ORDER.**

\_\_\_\_\_  
Date

\_\_\_\_\_  
Signature

.....  
FOR COURT USE ONLY

I hereby certify that copy of the foregoing Notice of Intent to Relocate was issued by ordinary mail this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
Deputy Clerk