

IN THE COURT OF COMMON PLEAS, JUVENILE DIVISION  
CLERMONT COUNTY, OHIO

**GENERAL INFORMATION REGARDING THE FILING OF OBJECTIONS TO A  
MAGISTRATE'S DECISION**

- If you believe that the Magistrate has not determined the factual issues or applied the law correctly, you may file Objections to the Magistrate's Decision. Attached are the forms that you need to complete. Objections to a Magistrate's Decision must be filed within 14 days of the filing of the Magistrate's Decision.
- You must include the date of the decision and the specific reasons for your objections.
- There is no filing fee for Objections.
- The Judge will need a written transcript of the hearing(s) to review the Magistrate's action. You are responsible for ordering a copy of the transcript. Please check the box provided on the form. You will then need to contact Tri-County Reporting at (513) 732-1477 no later than seven days after the filing of your objections. They will inform you of the deposit required to have the transcript prepared. Approximate cost is \$3-\$5 per page. If the transcript is not filed with the Court by the date of your hearing, your objections may be dismissed (Cle. Juv. R. 19(A)(2)).
- All information on the attached forms must be completed in full. You may type, print, or clearly write the information on the forms.
- YOUR PAPERWORK CAN NOT BE PROCESSED IF WE DO NOT HAVE COMPLETE AND CURRENT ADDRESSES FOR ALL PARTIES. THE COURT WILL IN NO WAY PROVIDE YOU WITH AN ADDRESS FOR THE OTHER PARTY.
- The paperwork can be completed and turned in or you may take it with you and return it by mail.
- If you send the paperwork by mail, your signatures must be notarized. The address to send paperwork to is:

Clermont County Juvenile Court  
Attention: Clerk's Office  
2340 Clermont Center Drive, Suite 100  
Batavia, Ohio 45103-1958

- Once your paperwork has been processed, you will be notified by mail of the date and time of your hearing. If your hearing notice is returned marked “undeliverable as addressed” and you have not notified the Court of your new address, in writing, the complaint/motion may be dismissed without further action.
- If the hearing notice which has been sent to the other party is returned to the Court marked “undeliverable as addressed”, you will be contacted by the Court for a new address. It is your responsibility to provide a good address in writing to the Court as soon as possible. If you fail to provide a good address, and the objections have not been served at the time of hearing and the other party does not appear at the hearing, the objections may be dismissed without further action.
- If you fail to appear for your hearing, your objections may be dismissed.
- The staff at Juvenile Court is not permitted to give you legal advice. Examples of legal advice are:

What should I do?

What are my rights?

What will the Magistrate or Judge do?

Can I take the child from the other parent?

If you want legal advice you must contact an attorney. If you need help in finding an attorney you may contact the Lawyer Referral Service at (513) 732-2050.

If you have questions about our procedures, you may contact Teresa at (513) 732-7155.

IN THE COURT OF COMMON PLEAS, JUVENILE DIVISION  
CLERMONT COUNTY, OHIO

CASE NO. \_\_\_\_\_

\_\_\_\_\_  
Plaintiff

OBJECTIONS TO MAGISTRATE'S  
DECISION

vs.

\_\_\_\_\_  
Defendant

Name(s) of child(ren) involved in this case: \_\_\_\_\_

Now comes \_\_\_\_\_

(name & relationship to child(ren)) who hereby gives notice of Objections to the Magistrate's Decision issued on \_\_\_\_\_ and who further moves the Court to overrule the findings and recommended disposition contained in the Magistrate's Decision. My objection is based on the following:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

- By checking this box, I am requesting the Court make available the above hearing for transcription. I understand that it is my responsibility to contact Tri-County Reporting and make arrangement for payment. **IF THE TRANSCRIPT IS NOT FILED WITH THE COURT BY THE DATE OF THE HEARING YOUR OBJECTIONS MAY BE DISMISSED (Cle. Juv. R. 19(A)(2))**

AFFIDAVIT

Petitioner, having been duly sworn, deposes and says that the allegations in the foregoing are true.

\_\_\_\_\_  
Petitioner

Subscribed and duly sworn to before me according to law, by the above named Petitioner, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, County of Clermont, State of Ohio.

\_\_\_\_\_  
Notary Public/Deputy Clerk

IN THE COURT OF COMMON PLEAS, JUVENILE DIVISION  
CLERMONT COUNTY, OHIO

CASE NO. \_\_\_\_\_

\_\_\_\_\_  
Plaintiff

vs.

REQUEST FOR SERVICE

\_\_\_\_\_  
Defendant

INSTRUCTIONS TO THE CLERK

*(Your complaint/motion will not be processed unless this form is completed)*

Please serve the foregoing by certified mail service/personal service on all other parties on this case at the address listed below.

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State and Zip

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State and Zip

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State and Zip

\_\_\_\_\_  
Telephone Number

\_\_\_\_\_  
Name

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State and Zip

\_\_\_\_\_  
Telephone Number

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\_\_\_\_\_  
Your Signature

\_\_\_\_\_  
Your Street Address

\_\_\_\_\_  
Your City, State and Zip

\_\_\_\_\_  
Your Telephone Number