

# Praecipe for Subpoena

In the Matter of:

Case No. \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Date \_\_\_\_\_

**Alleged:**

- Delinquent Child
- Unruly Child
- Traffic Offender
- Abused/Neglected/Dependent Child

**Subpoena**

- Subpoena
- Subpoena Duces Tecum

**Service**

- Certified Mail
- Sheriff Service

**To the Clerk – Issue Subpoena to:**

**Address:**

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_

1. \_\_\_\_\_  
\_\_\_\_\_
2. \_\_\_\_\_  
\_\_\_\_\_
3. \_\_\_\_\_  
\_\_\_\_\_
4. \_\_\_\_\_  
\_\_\_\_\_
5. \_\_\_\_\_  
\_\_\_\_\_

**Special Instructions:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To appear as witness in the above named case on \_\_\_\_\_, 20\_\_ at \_\_\_\_\_  
a.m./p.m. Required on behalf of \_\_\_\_\_ for the \_\_\_\_\_  
(child's name) Plaintiff or Defendant's Name

**Person filing the Subpoena**

Signature \_\_\_\_\_ Address \_\_\_\_\_  
Printed Name \_\_\_\_\_ Phone Number \_\_\_\_\_