

**PROBATE COURT
CLERMONT COUNTY, OHIO**

MARRIAGE LICENSE INSTRUCTIONS

Your marriage must take place within **sixty (60) days** from the date your license is issued by this Court and must take place in the **State of Ohio**.

If neither party is an Ohio resident, the marriage must take place in Clermont County, Ohio.

If at least one of the parties is a resident of Ohio, the marriage can take place anywhere in Ohio.

The marriage may be solemnized by one of the following persons within the jurisdiction stated:

- a) By a minister anywhere in the **State of Ohio** who is licensed to perform marriages by the Ohio Secretary of State.
- b) By a Municipal Court or County Court Judge anywhere in the **State of Ohio**.
- c) By the Mayor of a municipal corporation in **any county** in which the village or City wholly or partially lies.
- d) By a probate judge within the **County** in which the Judge has jurisdiction.
- e) By any religious society in conformity with the rules and regulations of its church within the State of Ohio.

The person solemnizing the marriage shall return the certificate that the marriage was performed to the Probate Court within **(30) thirty days** after the marriage.

Judge James A. Shriver

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|---|
| OFFICE USE ONLY Marriage License # _____ |
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Probate Court of Clermont County, Ohio

MARRIAGE LICENSE DEPARTMENT

| APPLICANT 1 | APPLICANT 2 |
|---|--|
| 1. Full Name | 11. Full Name |
| 2. Social Security Number | 12. Social Security Number |
| 3. DOB and Age | 13. DOB and Age |
| 4. Residence, Street, City, State, Zip and County | 14. Residence, Street, City, State, Zip and County |
| 5. Birthplace City, State and Country | 15. Birthplace City, State and Country |
| 6. Occupation | 16. Occupation |
| 7. Number Of Previous Marriages | 17. Number Of Previous Marriages |
| 8. Name Of Parent 1 (Or Father) | 18. Name Of Parent 1 (Or Father) |
| 9. Name Of Parent 2 (Mother's Maiden Name) | 19. Name Of Parent 2 (Mother's Maiden Name) |
| 10. Daytime Phone No. | 20. Daytime Phone Number |

The fee for obtaining a marriage license is \$ 50.00 **CASH ONLY. NON-REFUNDABLE**

You must provide your Driver's License or State Issued Identification Card as proof of identification.

If either party has had a legal change of name you must have a certified copy of the Journal Entry from the Court.

One or both of the applicants must be a resident of Clermont County, Ohio for a marriage license to be issued. Applicants from out of state may apply for a marriage license in Clermont County, provided the marriage ceremony is performed in Clermont County.

Once the license is issued, it is valid for a period of sixty (60) calendar days. If the license expires, re-application is required and a new license must be issued.

All applicants must check their marriage license prior to leaving the court in order to ascertain that all of the information is correct and that no errors have been made.

If either applicant has been married previously and divorced, the **most recent** file stamped copy or certified copy of the final divorce decree or dissolution is required.

If a spouse is deceased, a copy of the death record is required.

It is your responsibility to be sure that the person officiating the wedding ceremony is licensed in the State of Ohio.

PLEASE FILL OUT REVERSE SIDE WITH ALL DIVORCE INFORMATION

| APPLICANT 1 | APPLICANT 2 |
|---|---|
| Previously Married to:- Divorce Date: Case Number: Court: Minor Children Names: | Previously Married to:- Divorce Date: Case Number: Court: Minor Children Names: |
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