

COURT OF COMMON PLEAS
PROBATE DIVISION
CLERMONT COUNTY, OHIO

IN THE MATTER OF

:
:
:
:

CASE NO. _____

**ENTRY SETTING HEARING/
NOTICE OF HEARING**

A hearing is hereby scheduled for _____, _____ at _____
a.m/p.m. in this Court located at 2379 Clermont Center Drive, Batavia, OH 45103. The subject
of the hearing is _____.

_____, the party responsible for sending
notice, shall serve notice of the scheduled hearing by mailing a copy of this Entry Setting
Hearing/Notice of Hearing by **CERTIFIED** mail, in accordance to Civil Rule 73, to all parties
required by law to be notified of the hearing.

The party responsible for serving the notice shall file, at least seven days before the date
scheduled for the hearing, an Affidavit in Proof of Service evidencing perfection of the required
service.

IT IS SO ORDERED.

Judge

CERTIFICATE OF SERVICE

I hereby certify that a copy of the foregoing Entry Setting Hearing/Notice of Hearing was
served personally/by ordinary mail upon the above named party responsible for service on the
_____ day of _____, _____.

Deputy Clerk