

COURT OF COMMON PLEAS  
PROBATE DIVISION  
CLERMONT COUNTY, OHIO

IN THE MATTER OF

\_\_\_\_\_

:  
:  
:  
:

CASE NO. \_\_\_\_\_

**ENTRY SETTING HEARING/  
NOTICE OF HEARING**

A hearing is hereby scheduled for \_\_\_\_\_, \_\_\_\_\_ at \_\_\_\_\_  
**a.m/p.m.** in this Court located at 2379 Clermont Center Drive, Batavia, OH 45103. The subject  
of the hearing is \_\_\_\_\_.

\_\_\_\_\_, the party responsible for sending  
notice, shall serve notice of the scheduled hearing by mailing a copy of this Entry Setting  
Hearing/Notice of Hearing by **ORDINARY** mail, in accordance to Civil Rule 73, to all parties  
required by law to be notified of the hearing.

The party responsible for serving the notice shall file, at least seven days before the date  
scheduled for the hearing, an Affidavit in Proof of Service evidencing perfection of the required  
service.

**IT IS SO ORDERED.**

\_\_\_\_\_  
Judge

**CERTIFICATE OF SERVICE**

I hereby certify that a copy of the foregoing Entry Setting Hearing/Notice of Hearing was  
served personally/by ordinary mail upon the above named party responsible for service on the  
\_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Deputy Clerk