

**PROBATE COURT OF CLERMONT COUNTY, OHIO
JAMES A. SHRIVER, JUDGE**

IN RE: THE NAME OF _____
(Present Name)

TO _____
(Requested Conformed Legal Name)

CASE NO. _____

APPLICATION TO CONFORM LEGAL NAME OF MINOR
[R.C. 2717.04, 2717.05, and 2717.13]

Applicant states that a misspelling, inconsistency, or other error of the above-named minor's legal name exists on one or more of his or her official identity documents. This Application provides the necessary information to explain the misspelling, inconsistency, or other error and the corrections needed to conform the minor's legal name on all official identity documents. The minor has been a bona fide resident of this county for at least 60 days immediately before filing this Application.

Minor's Information:

Present name: _____

Address: _____

Name at birth: _____

Date of birth: _____

State where birth record was issued: _____

Applicant's relationship to the minor is:

- Parent Legal Guardian Legal Custodian Guardian ad Litem

The name and address of Parent 1 of the minor is:

Name

Address

City, State, Zip Code

- The Waiver of Notice of Hearing and Consent of Parent 1 accompanies this Application.
- Applicant states that the address of Parent 1 is unknown. Applicant has exercised all due diligence and made every reasonable effort to find the current address, but cannot locate this individual.

The name and address of Parent 2 or the alleged father of the minor is:

Name

Address

City, State, Zip Code

- The Waiver of Notice of Hearing and Consent of Parent 2 or the alleged father accompanies this Application.
- Applicant states that the address of Parent 2 or alleged father is unknown. Applicant has exercised all due diligence and made every reasonable effort to find the current address, but cannot locate this individual.
- There is no person alleged to be the father of the minor.

The following official identity document(s) contain a misspelling, inconsistency, or other error: *[Check all that apply]*

- Social Security Card
- Driver's License
- Passport
- State-issued Identification Card
- Other _____

The misspelling, inconsistency, or other error on the official identity document(s) marked above is described below:

Official identity document: _____

Name that needs conformed on this document: _____

Conformed legal name that should be stated on this document: _____

Official identity document: _____

Name that needs conformed on this document: _____

Conformed legal name that should be stated on this document: _____

Requested conformed legal name:

(First) (Middle) (Last)

- Check this box if more than two official identity documents are affected, and attach the information on a separate page.

The minor is one and the same person referenced in each of the official identity documents, despite the name discrepancy. But for the misspelling, inconsistency, or other error identified above, there would not be any discrepancy in the minor's chain of identity.

An Affidavit in support of this Application is attached.

All of the documentary evidence required by Local Rule or court order also accompanies this Application.

The Applicant will serve Notice of the Hearing on any nonconsenting parent or alleged father as the court requires pursuant to R.C. 2717.14.

Applicant requests the Court to issue an order conforming the minor's legal name in the manner described in this Application so the minor's legal name and chain of identity are consistent on all of his or her official identity documents.

Attorney for Applicant

Applicant's Signature

Typed or Printed Name

Typed or Printed Name

CASE NO. _____

Address

Address

City State Zip

City State Zip

Telephone Number (include area code)

Telephone Number (include area code)

Email Address

Email Address

Attorney Registration Number _____

**PROBATE COURT OF CLERMONT COUNTY, OHIO
JAMES A. SHRIVER, JUDGE**

IN RE: THE NAME OF _____
(Present Name)

TO _____
(Requested Conformed Legal Name)

CASE NO. _____

**JUDGMENT ENTRY SETTING HEARING AND
ORDERING NOTICE**
[R.C. 2717.08 and 2717.14]

The Court sets the Application to Conform Name in this case for hearing on _____, 20____
at _____ . M.

The Court orders the Applicant to serve a Notice of Hearing in the following manner on all necessary parties who have not waived notice:

- By certified mail, return receipt requested
- By personal service
- By publication once in a newspaper of general circulation in this county at least 30 days before the hearing
- Other: _____

Applicant must file proof of service with the Court before the hearing.

Date

James A. Shriver, Probate Judge

**PROBATE COURT OF CLERMONT COUNTY, OHIO
JAMES A. SHRIVER, JUDGE**

IN RE: THE NAME OF _____
(Present Name)

TO _____
(Requested Conformed Legal Name)

CASE NO. _____

CONSENT TO NAME CONFORMITY
[R.C. 2717.14]

The undersigned _____

[check one of the following 2 capacities by which your consent is given]

- Parent
- Alleged Father

hereby waives notice of the hearing on the Application to Conform Legal Name and consents to the conformed legal name
of: _____

to _____

as proposed in the Application.

Sworn to before me and signed in my presence this _____ day of _____, 20____.

Notary Public/Deputy Clerk

**PROBATE COURT OF CLERMONT COUNTY, OHIO
JAMES A. SHRIVER, JUDGE**

IN RE: CHANGE OF NAME OF _____
(Present Name)

TO _____
(Requested Conformed Legal Name)

CASE NO. _____

MINOR'S CONSENT TO NAME CONFORMITY

The undersigned _____, Minor, who
is more than twelve years of age and consents to the legal name conformity
of: _____
to _____
as proposed in the Application.

Minor

Sworn to before me and signed in my presence this _____ day of _____,
20_____.

Judge/Magistrate

**PROBATE COURT OF CLERMONT COUNTY, OHIO
JAMES A. SHRIVER, JUDGE**

IN RE: THE NAME OF _____
(Present Name)

TO _____
(Requested Name or Requested Conformed Legal Name)

CASE NO. _____

NOTICE TO PARENT

To: _____

Address: _____

You, as the living parent of _____, a minor, are hereby notified that on the _____ day of _____, 20____, an application was filed on behalf of said minor:

Application for Change of Name of Minor

Application to Conform Legal Name of Minor

The Application seeks to change the name of the minor/conform the legal name of the minor from

_____ to: _____.

The matter has been set for hearing on the _____ day of _____, 20____, at _____ .M., in the Clermont County Probate Court located at 2379 Clermont Center Drive, Batavia, OH 45103.

Applicant

**PROBATE COURT OF CLERMONT COUNTY, OHIO
JAMES A. SHRIVER, JUDGE**

IN RE: THE NAME OF _____
(Present Name)

TO _____
(Requested Conformed Legal Name)

CASE NO. _____

NOTICE OF HEARING ON CONFORMING LEGAL NAME
[R.C. 2717.08 and 2717.14]

Applicant gives notice that the Applicant has filed an Application to Conform Legal Name in this Court requesting the Court resolve discrepancies in the legal name of

(First) (Middle) (Last)

In one or more official identity documents.

A hearing on the Application will be held on _____, 20____, at _____ .M. in the Probate Court of Clermont County, Ohio located at 2379 Clermont Center Drive, Batavia, OH 45103.

Applicant's Signature

Typed or Printed Name

Address

City State Zip

Email Address

Note to Publisher: The above legal notice including the caption is to be published once in its entirety. Costs are to be paid by Applicant and an Affidavit of Publication is to be furnished to Applicant.

**PROBATE COURT OF CLERMONT COUNTY, OHIO
JAMES A. SHRIVER, JUDGE**

IN RE: THE NAME OF _____
(Present Name)

TO _____
(Requested Conformed Legal Name)

CASE NO. _____

JUDGMENT ENTRY CONFORMING LEGAL NAME OF MINOR
[R.C. 2717.10]

This matter came before the Court for consideration of an Application to Conform Legal Name of Minor. Upon review of all the evidence presented, the Court finds there is sufficient proof that a misspelling, inconsistency, or other error of the minor's legal name exists on the official identity document indicated below, and that reasonable and proper cause exists for issuing this order to resolve the discrepancy and to conform the minor's legal name.

Official identity document(s) that requires conformity of misspelling, inconsistency, or other error:

- Social Security Card
- Driver's License
- Passport
- State-issued Identification Card
- Other _____

Name that needs conformed on document(s): _____

Conformed legal name that should be stated on the document(s):

(First) (Middle) (Last)

The Court finds that, despite the name discrepancy, this official identity document identifies one and the same person as the other official identity documents. Therefore, the Court orders that minor's name on this official identity document is conformed as stated above to be consistent with minor's other official identity document(s).

The Court further orders that minor's conformed legal name is:

(First) (Middle) (Last)

It is so ordered.

Date

James A. Shriver, Probate Judge

CERTIFICATION OF JUDGMENT ENTRY

The above Judgment Entry Conforming Legal Name of Minor is a true copy of the original kept by me as custodian of the records of this Court.

James A. Shriver, Probate Judge

(Seal)

By: _____
Deputy Clerk

Date

PROBATE COURT OF CLERMONT COUNTY, OHIO
JAMES A. SHRIVER, JUDGE

IN RE: THE NAME OF _____
Present Name

CASE NO. _____

RELEASE FOR CRIMINAL BACKGROUND CHECK OF MINOR

I _____,
Parent Legal Guardian Legal Custodian Guardian ad Litem

of the minor, understand that, as a result of making an application to change or conform the minor's name, am hereby authorizing and requesting the Clermont County Probate Court, its agents and authorized employees, to make any and all examinations of the minor's criminal record by obtaining from Ohio Courts Network (OCN) and any other law enforcement information system and any court system, current and previous residences, delinquency records, civil and criminal history records, driving records, custody/visitation records, birth records, public records or any criminal justice agency records that said minor may have in any federal, state, county, and municipal jurisdictions. I hereby release any police or law enforcement agency, and all individuals connected therewith, from all liability in providing such information.

DATED _____

Minor's Social Security Number

Minor's Date of Birth

Minor's Drivers License Number/State Issued ID

Minor's A.K.A.

Minor's Address

Minor's Printed Name

Signature

PROBATE COURT OF CLERMONT COUNTY, OHIO
JAMES A. SHRIVER, JUDGE

IN THE MATTER OF _____

CASE NO. _____

AFFIDAVIT IN PROOF OF SERVICE

(Civ. R. 73(F))

STATE OF OHIO, COUNTY OF _____, SS.

_____, being first duly sworn, says that on the _____ day
of _____, 20____ s/he served a copy of the attached _____
_____ upon the following:

Name Address

Name Address

Name Address

Name Address

Name Address

By:

- certified or express mail, or commercial carrier service: return receipt is attached.
- ordinary mail on _____, 20____: return envelope showing mail "refused" or "unclaimed" is attached.
- personal service by _____ on _____, 20____.
- residence service by _____ on _____, 20____.
- ordinary mail on _____, 20____ as permitted by local rule, court order or law.

Affiant

Sworn to before me and subscribed in my presence this _____ day of _____, 20____.

Notary Public/Deputy Clerk