

**PROBATE COURT
CLERMONT COUNTY, OHIO**

MARRIAGE LICENSE INSTRUCTIONS

Your marriage must take place within **sixty (60) days** from the date your license is issued by this Court and must take place in the **State of Ohio**.

If neither party is an Ohio resident, the marriage must take place in Clermont County, Ohio.

If at least one of the parties is a resident of Ohio, the marriage can take place anywhere in Ohio.

The marriage may be solemnized by one of the following persons within the jurisdiction stated:

- a) By a minister anywhere in the **State of Ohio** who is licensed to perform marriages by the Ohio Secretary of State.
- b) By a Municipal Court or County Court Judge anywhere in the **State of Ohio**.
- c) By the Mayor of a municipal corporation in **any county** in which the village or City wholly or partially lies.
- d) By a probate judge within the **County** in which the Judge has jurisdiction.
- e) By any religious society in conformity with the rules and regulations of its church within the State of Ohio.

The person solemnizing the marriage shall return the certificate that the marriage was performed to the Probate Court within **(30) thirty days** after the marriage.

Judge James A. Shriver

OFFICE USE ONLY
Marriage License # _____

Probate Court of Clermont County, Ohio
MARRIAGE LICENSE DEPARTMENT

APPLICANT 1	APPLICANT 2
1. Full Name	11. Full Name
2. Social Security Number	12. Social Security Number
3. DOB and Age	13. DOB and Age
4. Residence, Street, City, State, Zip and County	14. Residence, Street, City, State, Zip and County
5. Birthplace City, State and Country	15. Birthplace City, State and Country
6. Occupation	16. Occupation
7. Number Of Previous Marriages	17. Number Of Previous Marriages
8. Name Of Parent 1 (Or Father)	18. Name Of Parent 1 (Or Father)
9. Name Of Parent 2 (Mother's Maiden Name)	19. Name Of Parent 2 (Mother's Maiden Name)
10. Daytime Phone Number	20. Daytime Phone Number

The fee for obtaining a marriage license is \$ 50.00 payable by cash, credit or debit card (convenience fees will apply to any credit or debit transaction). **NON-REFUNDABLE**

You must provide your Driver's License or State Issued Identification Card as proof of identification.

If either party has had a legal change of name you must have a certified copy of the Journal Entry from the Court.

One or both of the applicants must be a resident of Clermont County, Ohio for a marriage license to be issued. Applicants from out of state may apply for a marriage license in Clermont County, provided the marriage ceremony is performed in Clermont County.

Once the license is issued, it is valid for a period of sixty (60) calendar days. If the license expires, re-application is required and a new license must be issued.

All applicants must check their marriage license prior to leaving the court in order to ascertain that all of the information is correct and that no errors have been made.

If either applicant has been married previously and divorced, the **most recent** file stamped copy or certified copy of the final divorce decree or dissolution is required.

If a spouse is deceased, a copy of the death record is required.

It is your responsibility to be sure that the person officiating the wedding ceremony is licensed in the State of Ohio.

PLEASE COMPLETE MOST RECENT DIVORCE/DECEASED INFORMATION BELOW

APPLICANT 1	APPLICANT 2
Previously Married to:-	Previously Married to:-
Divorce Date: Case Number:	Divorce Date: Case Number:
Court:	Court:
Minor Children Names:	Minor Children Names: