

**Court of Common Pleas**

Juvenile Division  
Clermont County, Ohio

**REQUEST FOR COPIES/TRANSCRIPTS/CDs OF COURT DOCUMENTS**

Case Number: \_\_\_\_\_

Date: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City, State and Zip Code: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

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Relationship to Case: \_\_\_\_\_

Copies - \$0.10 per page

Transcripts – These are prepared by Tri-County Reporting. They will contact you with an estimated price – the transcripts will not be prepared until payment is paid to them directly. Once payment is made they will send you the transcripts.  
They can be reached at (513) 732-1477

CD of Hearing – no charge.

Copies of documents and CDs of hearings will be available usually within 24 hours. Please indicate below if you will be picking up these items or if you wish to have them mailed to you.

\_\_\_\_\_ Please mail to address above.

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Transcripts being requested for the following date(s):

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Copy of CD of hearing for the following date(s):

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**FOR COURT USE ONLY**

Copies/CD provided on \_\_\_\_\_

By: \_\_\_\_\_