

### **How to Obtain a Certified Copy of a Marriage Record**

Marriage records are public record and no identification is required to obtain certified copies. Marriage records from 1800 to present can be obtained at the Clermont County Probate Court. The cost is \$3.00 (cash or money order only, no personal checks) per certified copy.

At this time, all requests for a certified copy of a marriage record will done by mail. When sending a written request for a marriage record, be sure to include the following:

- Full name of both applicants at the time the marriage license was issued.
- Month, date, and year of marriage.
- \$3.00 (cash or money order only, no personal checks) per certified copy.
- Self-addressed stamped envelope so we can mail your certified copy to you.

Written requests for a certified copy of a marriage record shall be sent to:  
Clermont County Probate Court  
2379 Clermont Center Drive Batavia, Ohio 45103